REQUEST FOR EXPRESSION OF INTEREST

german cooperation
DEUTSCHE ZUSAMMENARBEIT

Implemented by:
giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

NATIONAL COMPETITIVE TENDER

IMPLEMENTATION OF SHEA R.I.S.E (RESILIENT INFRASTRUCTURE FOR SHEA ECOSYSTEMS) IN NORTHERN GHANA

INDIVIDUAL EXPERTS REQUIRED

Background

The Private Sector and Innovation Promotion in Ghana (PSInno) Programme is commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ), and is jointly implemented with the Ministry of Trade, Agribusiness and Industry (MoTAI). The project makes small and medium-sized enterprises more competitive, primarily in the agricultural sector and digital economy. By doing so, it fosters innovation and creates new jobs.

PSInno has partnered with the Savannah Fruits Company (SFC) in the implementation of the Resilient Infrastructure for Shea Ecosystems (Shea R.I.S.E.) project to tackle some of these challenges. In this regard, the project intends to transition 16 cooperative-owned post-harvest shea centres into autonomous, formally governed, women-led, bankable, market-linked and digitally traceable rural enterprises, while proving a practical just-transition model for shea's first mile in northern Ghana.

Assignment Objective

The objective of this assignment is to engage an expert to support the implementation of the Shea R.I.S.E. project, with the aim of formalising shea collectors and processors into business-oriented women-led cooperatives and demonstrating a scalable, market-linked, traceable, and sustainable model for transforming Ghana's rural shea value chain.

Tasks to be performed by the bidder.

The expert to be contracted is responsible for providing the following services outlined below.

a. **Methodology and Training Material Development**

- Develop the Autonomous Business Transition Methodology, integrating cooperative formalisation, governance, operational management, financial management, mechanisation, traceability, and centre autonomy.
- Design centre-level business and financial systems covering revenue flows, cost structures, reserve and maintenance funds, working capital, procurement, bookkeeping, cash controls, reporting, and profit allocation
- Develop financing models for seasonal operations, shea procurement and mechanisation investments, including pre-financing, working capital, asset ownership structures, repayment mechanisms, and performance requirements
- Prepare Centre Manager manuals, financial and operational management tools, reporting templates, machine and maintenance logs, production and inventory records, procurement records, and traceability forms
- Design the RISE Fellows model as the youth operating layer for the centres
- Design and print training materials and implementation toolkits for cooperative leaders, Centre Managers, operators, field officers, and RISE Fellows covering governance, business operations, financial management, mechanisation, and reporting

b. **Cooperative Formalization, Registration & Training**

- Cooperative registration and formalisation processes across the 16 selected centres.
- Set up governance structures, committee roles, treasury rules, and reporting systems.
- Support bank account readiness, payment records, asset-use rules, and maintenance responsibilities
- Execute formal offtake agreements between SFC and the 16 cooperatives.

How to apply

Please submit an expression of interest as indicated below, in **three separate folders as below.**

A. **Technical Folder**

❖ Technical Proposal & CV/portfolio of the consultants (indicating the relevant experience and qualifications

B. **Financial Folder**

❖ Financial offer

PLEASE NOTE: THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

ALL PROSPECTIVE BIDDERS ARE REQUIRED TO PERFORM THEIR TAX OBLIGATIONS IN GHANA.

NOTE: Kindly visit the link below for **Terms of Reference** and **other documents** to be used in preparing your Technical and Financial Proposals

https://www.giz.de/en/regions/africa/ghana/tenders

Tender documents should be named according to the above in their respective folders (A- Technical Proposal & CV/portfolio, and B-Financial Proposal) **and put into another folder and ZIP folder named as:**

"Tender Number: 10063324 / G-018082-001/ Implementation of Shea R.I.S.E (Resilient Infrastructure for Shea Ecosystems) in Northern Ghana"

This tender will be accepted **ONLY** via email (gh_quotation@giz.de)

- **Tender Number must be used as the email Subject**
- **Please note that failure to comply with the above instructions, as well as submission to other e-mail addresses than the one mentioned, will lead to the disqualification of the bid.**
- **All enquiries must be sent to gh_quotation@giz.de with the correct tender number**

Bidding Conditions to all Bidders

- The deadline for submission is **13.11.2026 until 11:59 PM.**
- GIZ is not responsible for the failure of electronic delivery of e-mail messages to the address provided, whether due to technological problems on the part of GIZ or the applicant.
- This invitation to tender does not bind GIZ in any way. The contractual obligation of GIZ only begins with the signing of the contract with the successful bidder. Until the contract is signed, GIZ may either abandon or cancel the award procedure, without the candidates or bidders being entitled to claim any compensation.
- All costs associated with the preparation and submission of bidders are to be borne by the bidders and cannot be reimbursed.
- Financial bids should be valid for a period of three months from the date of submission.
- Please consider your bid unsuccessful if you do not hear from us after four weeks from the deadline of submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.

ONLY SHORTLISTED INDIVIDUALS WILL BE CONTACTED